Online Giving Guides

Getting Started:

- · Would you like to give without setting up a donor account? Click "Quick Give"
- First Time Donor? Click "First Time" and setup your Donor Profile
- · Already a registered donor? Simply enter your Email and Password
- · Forget your password? Click "Forgot Password"

Setting Up Your Donor Profile:

- · Enter your email address and password
- · Password must be at least 8 characters and must contain a combination of letters and numbers
- · Remember these login credentials! You will need them to access your Donor Profile

One Time Gift - Credit/Debit/Check Cards:

- · Login by entering your email address and password
- · Select which fund you would like to donate to from the drop down list
- Enter your donation amount
- · Add your card information and billing details
- · Click "Submit" to process your donation

One Time Gift - eChecks/ACH:

- · Login by entering your email address and password
- · Select "Use Check" located at the top right of your screen or select eCheck/ACH from the drop down menu
- · Select which fund you would like to donate to from the drop down list
- · Enter your donation amount
- Add your bank account information
- Click "Authorize" to submit donation

Automatic Recurring Donations - Cards or eCheck:

- · Login by entering your email address and password
- · Select "Scheduled Giving" on the left hand navigation
- As with One Time Gift above, select whether using eCheck/ACH (top right "Use Check" icon) or credit/debit/check cards
- · For either method select which fund you would like to donate to from the drop down list
- · Enter your donation amount
- For eCheck enter Routing Number and Account Number
- · Select the frequency and start date
- Add your card information and billing details or for eCheck enter bank account information
- · Click "Activate Schedule" or "Authorize" to start your recurring donation schedule, as appropriate